

## **Phyllis E. Williams Spanish Immersion Project Update Meeting | April 22, 2024 Questions & Answers**

### **When will students be allowed back into the building?**

We are on target for Phase 1 of the project to reach substantial completion in November of this year. The transition back into the PEWSI building will occur in December of this year so that students can start back there after winter break in January 2025.

### **How will PGPCS assist staff and students with the transition to a new building in the middle of the school year?**

Similar to the move out of the PEWSI building, PGPCS will hire a move management team to coordinate and assist the school with the move back into the building. Engagement between the move management team and the school will likely begin in October. PGPCS has previous experience in mid-year moves, most recently at Colin L. Powell Academy, and is able to ensure the process is as seamless as possible and creates minimal disruption.

### **Does the contract include professional cleaning at the end of construction?**

Yes. All of our construction projects require the contractor to complete a thorough final cleaning after completion. So, the school will be cleaned before students and staff return.

### **How will the transition back to the PEWSI building impact bus schedules?**

Ride times may change due to the location change. We are also implementing recommendations from the transportation audit. For more information, please visit [www.pgcps.org/bus](http://www.pgcps.org/bus).

### **With new doors, will the school have security and staff access?**

All of the new doors will still have the same security system that was previously installed. So, all fobs and keycards will still be used.

### **Will Phase II be paused while students are in the building, and will it resume at the end of the school year?**

The Phase 2 work will most likely occur outside of school hours and mainly be confined to the electrical rooms. The final switchover will occur during the summer break. Therefore, there should be no disturbance to students or typical school functions.

### **How will the already challenging transportation be handled moving all routes mid-year from Robert Goddard to PEWSI?**

Transportation will adopt a targeted approach to ensure proper communication is shared between the school and its families regarding all routes related to the transition back to PEW.

**Will we have a session that allows for a two-way dialogue besides typing questions in? When will the questions from the last session be answered? We have yet to receive any feedback.**

All Q&A responses from previous meetings are posted at the bottom of the Phyllis E. William project page on the Department of Capital Programs at [bit.ly/DCP-PEWSI](https://bit.ly/DCP-PEWSI).

**Are there any identified dependencies that could affect the successful execution of the plan, and if so, have you all established a contingency/mitigation plan?**

Our construction schedule has built-in contingency and mitigation plans and time to account for any unforeseen delays or issues, so we are still able to finish the project on time.

**What is the link to the web page?**

[bit.ly/DCP-PEWSI](https://bit.ly/DCP-PEWSI)

**Is the swing space at Robert Goddard available for PEW students if this schedule changes?**

There will not be a new occupant coming into the Robert Goddard swing space next spring (2025). So, in the unlikely event that there is a major unforeseen delay, PEWSI students and staff will be able to stay in the space during the spring.

**Are there future renovation plans? When?**

A complete roofing replacement is currently ongoing and on schedule to begin in the summer and fall. Other than that, no additional renovations are planned for the school at this time.

**Will the move occur during winter break? If so, what will that look like?**

Yes, that is the plan for the transition back into the PEWSI building. The move vendor will share more information later this year as we get closer to the move. However, we expect that teachers and staff will pack up before the winter holiday break and have everything prepared to be moved so they may unpack after the break.

**How much time will PEW teachers have to prepare for the move and return? Before returning, we will all be on Christmas break. Does this mean that teachers should have to go during vacations to pack for the move?**

The school staff will have a move manager and move vendor who will work with the school to provide a calendar/timeline for move activities. Teachers will be provided with sufficient time to pack up and unpack their classrooms on both sides of Christmas Break. Specific dates and times are still being determined by District Leadership.

**Will beforecare be in place at PE Williams in January 2025? Currently, we are using Champions at Robert Goddard, and they sent enrollment for next year, so I'm just wondering how that transition will look.**

The expectation is that any programs at the school prior to the swing will be in place after the transition back to the PEWSI building. The PGCPs Early Learning Office's Vendor Managed Child Care Programs department is in charge of managing these programs and will be engaged for the transition of the childcare vendor back to PEWSI.



**How will PGCPS and PEWSI prepare students for moving? A special event?**

PGCPS will hire a move vendor to communicate and coordinate with the principal and staff. However, the principal and administration will be responsible for any preparations or communications with the student. PGCPS will support the principal's plan if assistance is requested.

**Is it possible for us to stay at Robbert Goddard until the end of the school year? It is worrying to move in December during classes. Is this really necessary?**

This would be the last resort, as some minor work on the Robert Goddard campus is scheduled to begin in the spring of 2025 to prepare the swing space for future occupancy needs. As such, the goal and plan is for the PEWSI school community to be back in the PEWSI building during the winter to ensure the safety of the students and ensure the work to the Robert Goddard swing space is started and completed as scheduled.

**Will classes be virtual in order to give teachers the opportunity to pack and prepare for the move?**

The consideration and decision on virtual learning is up to the Superintendent and the Chief Academic Officer. If the principal feels that a virtual learning option is necessary, she will have to meet and discuss it with them to get the option approved.

**Can we ensure that this "new" vendor will actually be available and ready for our return so we don't encounter the childcare issues we have in the past 2-3 years?!**

The biggest piece of this is getting all of the permits necessary for the state certification for the vendor to work at the PEWSI location, but the expectation is that if a vendor was in place before the move to Goddard, they would be in place after the return to PEWSI.

**For safety purposes, can you describe the doors that will be in place? Will the staff be able to see outside, or will the cameras pick up who is outside of each door?**

The doors are aluminum-framed door fronts, most of which will have glass panes to allow for a view of the outside. The doors at the end of the pods will just have narrow windows similar to the existing conditions. Regarding the security cameras, those that were in place before the work began will be in place afterward.

**How will transportation work when transitioning? How much time in advance will you give us the new bus routes?**

Transportation will strive to minimize disruptions during the transition period. A timeline for notifications on bus routes will be shared with the school in advance.

**It sounds like you want the classrooms packed up in November, and I haven't heard that teachers are scheduled to set up their classrooms in January. What will this look like?**

The school staff will have a move manager and move vendor who will work with the school to provide a calendar/timeline for move activities. Teachers will be provided with sufficient time to pack up their classrooms and unpack their classrooms on both sides of the Christmas Break. Specific dates and times are still being determined by District Leadership.



**Will the transportation time change based on the superintendent's recommendations stated in his bus audit?**

The start and end times for PEW will remain the same for the 24-25 school year, from 9:30 AM to 3:40 PM.

**How will teachers have enough time to pack, unpack, and put together a classroom before winter break?**

The school staff will have a move manager and move vendor who will work with the school to provide a calendar/timeline for move activities. Teachers will be provided with sufficient time to pack up their classrooms and unpack their classrooms on both sides of the Christmas Break. Specific dates and times are still being determined by District Leadership.

**Can we have another meeting with Mr. Baldwin and his team specifically?**

Yes, there will be a meeting in the fall later this year that will include the Department of Transportation and any additional departments that will be assisting with the coordination of the move. More information will be shared later.

**What did you all learn from the mid-year moves this year that will help PEWSI specifically?**

We learned that clear expectations and timelines are essential to a seamless move and transition. Further, ensuring clear and frequent communication with both external and internal stakeholders is vital to a successful mid-year move.

**Do we know what time the school will start at the beginning of the year at Robert Goddard and when students transition back to the PEWSI building?**

The school hours will be from 9:30 AM to 3:40 PM.